



## WITHAM CARNIVAL ASSOCIATION

# WITHAM CARNIVAL 2010

## THEME

# "FUTURISTIC"

### STALL BOOKING FORM

Date **10th July 2010**

Venue. **Maldon Road Park**

Stalls may be set up in the park from **10.30am**.

**There will be a trophy for the best dressed stall based on our above Theme**

Name of Organisation
Charity or Commercial
Contact Name
Address
Post Code
Contact telephone number
E mail
Type of stall

### Price of stalls

Charitable & Educational Organisations is **£5.00** for a pitch of **3m x 3m**

Commercial is **£20.00** for a pitch of 3m width

Size of pitch required
Tables required. <b>There will be a charge of £2.00 per table.</b>
Payment enclosed for £

Chairman  
Mr. Tony Stote  
3 Sycamore Close  
Witham CM8 2PE  
01376 515291

Treasurer  
Mrs. Sandra Howell  
12 Armiger Way  
Witham CM8 2UY  
01376 500270

Secretary  
Mrs. Sheila Bradley  
18 Magnolia Close  
Witham CM8 2PD  
01376 518687

**PLEASE MAKE A NOTE OF THE FOLOWING POINTS.**

Confirmation of your stall number will be sent to you upon receipt of your booking form and stall payment. No stall will be allocated until receipt of payment and booking form.

Last date for applying for a stall is Saturday 3<sup>rd</sup> July 2010. Stall space cannot be guaranteed after this date.

Vehicles are not allowed as part of stalls unless it is deemed to be as part of that stall display. Caravans with awnings or trade vehicle display will be permitted.

Maximum width of stall is 3 metres. All stall ropes and displays must be kept within the 3m width. Depth of stall will not be allowed to exceed the 3m without prior permission.

Stall canopies must be secured by guy ropes. All bouncy and inflatable stalls must be secured to the ground by means of guy ropes to prevent any movement by wind or persons on the stall.

Petrol cans for generators that are used on stalls must be stored in a safe and secure manner. They must not be left unattended or in direct sunlight for any duration of the stall being in operation.

Stallholders are advised that they should have a current Public Liability Insurance cover for the day. A copy of this should be with you on the day for checking if required.

Stallholders are advised in the interest of public safety to make out a risk assessment for their stall area. Any stalls that are involved in cooking or heating of any kind must have a fire extinguisher on the stall at all times.

Please note that all stall vehicles, once they are unloaded, must not be left parked on the footpaths in the park. All stall vehicles must be removed from the field by 12 noon. This will not apply to stall vehicles with disabled badges. Local parking will be made available for these vehicles.

Please ensure your rubbish is placed in the large green rubbish bins on site.

**Please keep a copy for your file and return a completed copy to  
Carnival Secretary:-**

**Mrs S. Bradley  
18 Magnolia Close  
Witham  
Essex.  
CM8 2PD**

Chairman  
Mr. Tony Stote  
3 Sycamore Close  
Witham CM8 2PE  
01376 515291

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